

Medina County Sharpshooters 4-H Club By-Laws

- ARTICLE I: The following by-laws are in addition to or outline for clarification points contained within the Ohio 4-H Youth Development Club Constitution for the Medina County Sharpshooters 4-H Club (hereafter referred to as “the Club”).
- ARTICLE II: The Club follows the national and state guidelines governing 4-H shooting sports.
- ARTICLE III: Membership is open to all youth regardless of race, color, sex, religion, or national origin. Members must be 9 years old and not have passed their 19th birthday as of January 1st of the current year.
- ARTICLE IV: First year members will take either Rifle or Archery. Second year members may take only one Shooting Sports project from each tier. Tier 1: Rifle, Archery, Pistol, Shotgun, Muzzleloader; Tier 2: Living History, Hunting and Wildlife.
- ARTICLE V: Elected officers of the Club shall include but not be limited to: President, Vice President, Secretary, Health and Safety Officer, Reporter, Historian(s), and Recreation Officer(s). The Treasurer's position will be held by an adult advisor of the Club who works with the Club Coordinator(s).
- ARTICLE VI: The President shall preside at all Club business meetings, and represent the Club at all advisor meetings and events. The Vice President shall perform the duties of the President in the absence of the President, and maintain the refreshment list. The Secretary shall take minutes of each meeting, handle Club correspondence, and read minutes at successive meetings. The Health and Safety Officer will monitor the sign-in process, make sure emergency plan is current, keep track of first aid kits, AED's (and supplies), health forms and phones, as well as attend all Club safety meetings. The Reporter shall submit information and updates on Club activities after each business meeting to local newspapers, SCSA newsletters, and Izaak Walton League. The Historian(s) shall maintain the Club scrapbook and update the display board. The Recreation Officer(s) shall work with the Recreation Advisor to provide games, etc., for club events. The “Our Family” Coordinator shall trim, bundle, and submit “Our Family” brand labels for remittance to the Club.
- ARTICLE VII: All business meetings shall be conducted using Robert's Rules of Order.
- ARTICLE VIII: The order of business shall be as follows: Call to Order, Pledge of Allegiance and 4-H Pledge, Introduction of Guests and Welcome to New Members, Birthday Acknowledgements, Reading and Approval of the Minutes, Treasurer's Report (quarterly), Committee Reports, Old Business, New Business, Advisor Comments, Adjournment of Business Meeting, Gun Cleaning/Social Programs/Recreation/Refreshments.
- ARTICLE IX: Committees for special purposes may be appointed by the President at any time.
- ARTICLE X: Payment and amount of dues shall be approved by the advisors and officers of the club by a majority vote.
- ARTICLE XI: Officers shall be self-nominated by the October business meeting and must bring a written qualifications letter to be read at the November elections meeting. Should no candidate be declared for any position, other than President, Vice-President, or Secretary, nominations will be accepted from the floor. There will be a sign-up sheet for nominations. Candidates must be current members in good standing (see club rules and regulations). The Presidents and Vice-President shall have held an office with the club previously. Members shall not apply for an office he or she has held twice previously, unless there are no other nominations for the office. Elections shall be held at the November business meeting. Officers shall be determined by a simple majority vote in a ballot election.
- ARTICLE XII: A quorum shall consist of the members present at the meeting, except for major decisions.
- ARTICLE XIII: Major decisions include Amendment of the Club Constitution and Financial Disbursements over \$1,000.
- ARTICLE XIV: The Executive Committee of the Club will consist of the Coordinating Advisor(s), acting Treasurer, Club Advisors able to attend the special meeting, and the Club President, Vice-President, and Secretary acting on behalf of the membership.
- ARTICLE XV: Should this 4-H club disband, an Executive Committee Meeting shall be called to determine disbursement of Club assets and equipment. Such decision will then be brought before the membership for approval. If a decision cannot be reached, assets will be donated to Ohio 4-H Shooting Sports.
- ARTICLE XVI: An annual audit of the Club's monies will be made by a committee to include the advisor acting as Treasurer and two non-coordinating advisors. Audit to take place by January 15th of the subsequent year.
- ARTICLE XVII: The office, of any Club Officer who misses two business meetings and/or fails to remain in good standing without notifying and receiving approval of the Coordinators, shall be declared vacant. A special election will be held to fill the position. They shall be barred from running for any office in the next election.
- ARTICLE XVII: Club members agree to abide by the “Rules and Regulations” of the club, as well as county and state 4-H regulations. Members are representatives of 4-H and should conduct themselves in a respectable fashion. Advisors, by a majority vote, have the right to formally reprimand or discontinue the membership of any member who is a threat to the well-being or safety of the club.

(Rev. 4/15)